

City of Stewart Council Meeting Minutes

March 11th, 2024

7:00 pm Call to Order the Regular Council Meeting

Pledge of Allegiance

Roll call; Mayor: Jason Peirce -Here
Council Member: Carol Altrichter -Here
Council Member: James Eitel -Here
Council Member: Thomas Moon -Here
Council Member: Daniel Broucek -Here

Approval of Minutes;

Motion to approve minutes from February 12th, 2023 and February 29th 2024 Altrichter Eitel, all in favor, motion carried.

Consent of Agenda;

Motion to approve Eitel, Moon:

Approval of Treasurer Report and Balance Sheet; -Altrichter, Broucek all in favor, Motion carried

-questions on the general fund 59,693.20

Approval of Statement of Revenue and Expenditures; - Altrichter, Moon all in favor, Motion carried

Approval of Claims;

Motion to approve claims; Moon/Altrichter all in favor, motion carried

Approval of Utility Billing Information; - none

Approval of Bank Reconciliations – General Checking and Pop Checking – Motion to approve Altrichter, Moon all in favor, Motion carried

Petitions, Requests and Communications

David Palm reviewed the 2024-2025 infrastructure improvements project plan, meeting to discuss easements

Discussion of hiring a city clerk

Altrichter made a motion to hire Rose with second by Moon, Discussion of start date a wage was had with recommendation to start at Grade 10 step 9, \$29.55 with option to go to \$29.97, addition discussion was on revising wage scale as this offer is at the top of the wage scale.

Members polled, Peirce -na, Altrichter-yea, Eitel-na, Broucek-na, Moon-Yea Motion Failed

Moon made a motion to hire Laura with second by Eitel of start date of March 25th at grade 9 step 2, for \$25.11

Members polled, Peirce -yea, Altrichter-na, Eitel-yea, Broucek-yea, Moon-yea Motion Passed

Ordinances and Resolutions;

Resolution No. 2024-014

Motion to approve resolution No. 2024-014; Altrichter / Moon; all in favor, motion carried

Members polled, Peirce -yea, Altrichter-yea, Eitel-yea, Broucek-yea, Moon-yea

City of Stewart Council Meeting Minutes

March 11th, 2024

Resolution No. 2024-015

Motion to approve resolution No. 2024-015; Eitel / Altrichter; all in favor, motion carried
Members polled, Peirce -yea, Altrichter-yea, Eitel-yea, Broucek-yea, Moon-yea

Resolution No. 2024-016

Motion to approve resolution No. 2024-016; Eitel / Broucek; all in favor, motion carried
Members polled, Peirce -yea, Altrichter-yea, Eitel-yea, Broucek-yea, Moon-yea

Resolution No. 2024-020 Approving plans and specification to PFA

Motion to approve resolution No. 2024-020; Eitel / Altrichter; all in favor, motion carried
Members polled, Peirce -yea, Altrichter-yea, Eitel-yea, Broucek-yea, Moon-yea

Reports of Officers, Boards and Committees;

1. Building Permit, Planning & Zoning Commission and Blight Notification Report

2. Police Department Report

Motion to approve Police report; Altrichter/Eitel all in favor, motion carried

3. Emergency Services Report

A. Fire Department

Motion to approve fire department report; Altrichter/Moon all in favor, motion carried

1. Approval of Resolution No. 2024-005 for 3 sets of turnout gear

Motion to approve resolution No 2024-005 Altrichter/Broucek, all in favor, motion carried.

2. Approval of Resolution No. 2024-018 Approval for fire department to go to training –

Motion to approve resolution No 2024-018 Eitel/Moon, all in favor, motion carried.

3. Approval of Resolution No. 2024-019 Approval for fire department to reprogram 5 pagers

Motion to approve resolution No 2024-019 Eitel/Altrichter, all in favor, motion carried.

B. EMR Department

Motion to approve EMR department report; Altrichter / Eitel, all in favor, motion carried

Maintenance - Water/Waste Water Report

Motion to approve Maintenance - Water/Waste Water Report; Eitel/ Moon all in favor, motion carried

1. Approval of Resolution No. 2024-017 Approval for stump removal

Motion to approve resolution No 2024-017 Altrichter / Moon, all in favor, motion carried.

City of Stewart Council Meeting Minutes
March 11th, 2024

Unfinished business;

New Business;

Miscellaneous; and

Set a date for a Special Meeting

ADJOURN

Motion to adjourn at 8:55 Eitel / Moon; all in favor; motion carried